

NOVOTEL WARSZAWA CENTRUM BOOKING FORM

!SPECIAL OFFER!

Make reservation by 10.09.2006 to get special rates.

Please complete this form and send back to Novotel Centrum Reservation Department
Reservation Department: fax: +48 22 596 01 22, e-mail: rez.nov.warszawa@orbis.pl

Name:.....

Business Address:.....

TEL: FAX:

Arrival Date: Departure Date:

Type of room /please mark/ : single double junior suit
executive suit

If you wish to guarantee above reservation, please fill in below form. Please be advised that, if you will not guarantee, reservation will be valid till 6 PM on the arrival date. If guests will guarantee reservation and will not appear at the hotel on the arrival date, hotel will charge guest credit card for first night only and further reservation will be cancelled.

Credit card:..... Validity date:.....

Credit card number:.....

Please guarantee above reservation by my credit card.

.....
(signature of credit card owner)

QUESTIONS CONCERNING HOTEL SHOULD BE FORWARDED TO (please mark conference name):

Novotel Warszawa Centrum, Address: 00-510 Warszawa, ul. Marszałkowska 94/98, Poland
Contact: tel.: +48 22 596 01 20, fax: +48 22 596 01 22, e-mail: rez.nov.warszawa@orbis.pl

Special accommodation rates:

single room 87 EUR*
double room 102 EUR*
junior suit 120 EUR*
executive suit 140 EUR*

!SPECIAL OFFER!

To get below rates, please make a reservation (by completing and sending this form to the hotel) by 10.09.2006. From 11.09.2006 below offer will not be valid any longer.

single room 75 EUR*
double room 90 EUR*
junior suit 100 EUR*
executive suit 120 EUR*

Rates apply to one room/night, are inclusive of buffet breakfast, internet access in room by LAN network, access to the hotel Wellness Center and VAT tax. Rates include also **transfer from the Novotel Warszawa Centrum to the Sofitel Victoria (venue of the meeting)**.

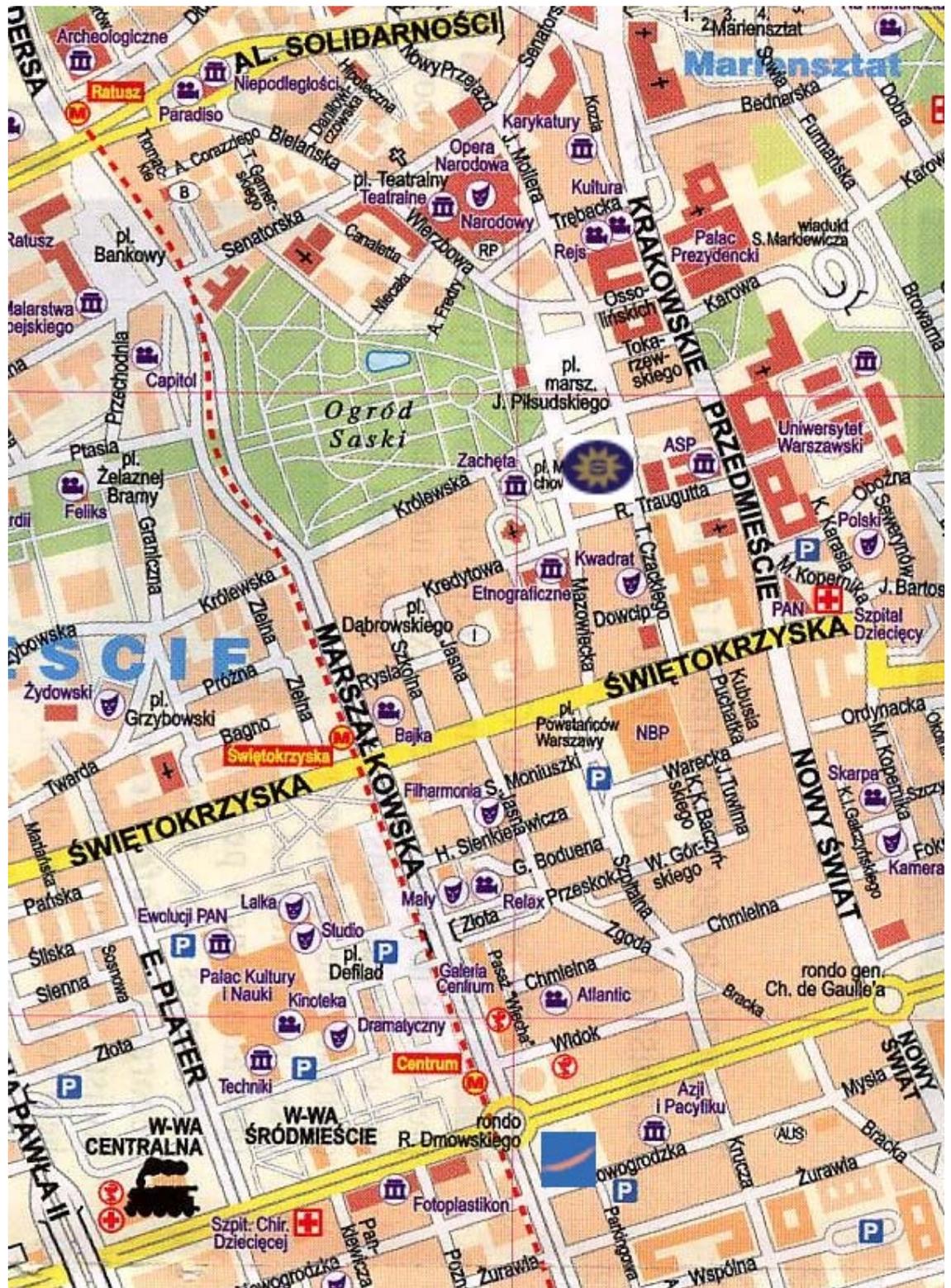
Special discounted dinner packages and cultural offer will be provided by the hotel for OSCE guests.

Novotel Warszawa Centrum is located 2km from seminar venue. For more information, please find below map.

Date:

Signature:.....

MAP



Map legend:



- Novotel Warszawa Centrum, ul. Marszałkowska 94/98 00-510 Warszawa



- Sofitel Victoria (venue of the conference), ul. Królewska 11 00-065 Warszawa



SOFITEL VICTORIA WARSAW



HOTEL INFORMATION

Located in the financial and commercial centre of the city, in the nearest vicinity of the Old Town and most famous architectural monuments the hotel overlooks the Saxon Gardens with the Tomb of Unknown Soldier and New Metropolitan building.

Transportation to/from Hotel

- Distance from the international airport *Okęcie* - 15 km.
- Distance from the railway station *Warszawa Centralna* - 3km.
- Transfer by car or limousine on request.

General information

- 24-hour Front Desk.
- Professional Concierge (theatre and opera tickets, tourist information, railway tickets, car rental and other services)
- Polish Airlines LOT
- News stand, souvenir shop
- Casino

Guest room facilities

- Dual line telephone with a possibility of fax or modem activation, internet, voice mail, safe, refrigerated minibar, coffee & tea facilities, Pay TV (choice of films on request), computer games, satellite TV, radio channels, self-adjusted air condition, bathrooms with bathtub and shower.
- tea/coffee-making facilities
- De luxe rooms equipped with a trouser press and panoramic view.
- Executive rooms consist of two separate parts – bedroom and parlour fully provided with office accessories.

Restaurants and bars

- Canaletto – **speciality is original and aromatic Italian cuisine.**
- **Green Bar**- drinks and delicious desserts

Fitness Centre

- Swimming pool
- Sauna
- Solarium
- Massage
- Fitness equipment

Business Centre

- Located in the front of Grand Ballroom
- Secretarial assistance
- Computers with text editors, laser printers, photocopying
- Internet communication, fax machine