2008 HUMAN DIMENSION IMPLEMENTATION MEETING

Warsaw, 29 September – 10 October 2008

T E C H N I C A L I N F O R M A T I O N

1. The Meeting will be held in the hotel Sofitel Victoria Warsaw. The hotel is located in the center of Warsaw and has the following address:

Sofitel Victoria Warsaw
Królewska St. 11
00-065 Warsaw, Poland

The participants will have at their disposal a Plenary Hall for Plenary and Working session meetings, as well as several smaller rooms for informal events.

2. The Plenary and Working sessions will be interpreted into the six official OSCE languages: English, Russian, Spanish, Italian, French, and German.

3. The number of seats and order in which the delegations of the participating States will be seated at the Plenary and Working sessions will be similar to that of the previous Implementation Meetings, and can be found in the Meeting Manual, distributed during Registration at the hotel Sofitel Victoria.

4. The delegations will be provided with necessary facilities for the display and distribution of relevant publications, documents, and information materials. Technical equipment for presentation of audio-visual materials will be also available. The delegations are invited to inform the ODIHR in advance of the need for technical equipment.

5. Limited facilities for non-governmental organizations will also be arranged.

6. Any participant wishing to distribute documents during the HDIM will have this possibility only through the Documents Distribution System (DDS), preferably in electronic form. All documents submitted for distribution during the Meeting will be uploaded/scanned to the system and available electronically at the venue through a number of computer terminals. Participants will have the possibility to send documents by e-mail and request for printed copies.
Please note that documents distributed through the DDS will be sent to the OSCE Website and become public.

7. Side events may be held in the course of the Meeting. Additional information on the content and objectives of any side event, as well as timing and duration will be made available on the Meeting's website.

8. All the participants must register with the Meeting's Registration at the hotel Sofitel Victoria Warsaw before given access to the Meeting Premises, including the Opening Plenary. The Registration will be working during the Meeting days from 8 a.m. to 6 p.m. **To avoid delays in getting to the Opening Plenary participants are encourage to register from 8.00 a.m. on Monday, 29 September.**

9. In order to assist the participants with accommodation in Warsaw a special Hotel Booking Forms are enclosed.

10. There will be **morning transfer** to the hotel Sofitel Victoria Warsaw (venue of the Meeting) organized **for participants accommodated in the Novotel Warszawa Centrum**. The buses will leave from hotel "Novotel" during the Meeting's days at 9.15 a.m.

The ODIHR will be at the disposal of all participants in any other matters related to the Meeting.

Warsaw, August 2008